



MEMBERS GUIDE

HOW TO GET THE BEST FROM YOUR PCG MEMBERSHIP

This guide is also online at:
www.pcgroup.org.uk/members_guide.pdf

Member Services

Your membership entitles you to the benefits listed below. Get the most of from the PCG by using the services provided and you will soon earn back more than the cost of your membership.

PCG Draft Contracts

Download our draft model contracts. Full guidance notes also available at:

http://www.pcggroup.org.uk/resources/ir35_contracts.html.

FREE Tax Investigation Insurance

PCG membership includes 1 years Tax Investigation Insurance. A Certificate of Insurance is sent to you soon after joining or renewing.

This scheme covers the cost of investigation only.

http://www.pcggroup.org.uk/tax_invest_insurance.html

Discounted Tax Liability Cover - TLC/35

TLC/35 Insurance is designed to compensate you for all Tax, NIC, Interest and Penalties arising from an IR35 enquiry. PCG members receive a £100 discount on this scheme.

<http://www.pcggroup.org.uk/members/tlc35.htm>

The Portal

Clients & Agents regularly search the PCG Portal for the cream of the contracting community. Make sure you have set up a profile to promote your skills and experience. To build a profile go to:

<http://www.pcggroup.org.uk/portal> and then click “**My Profile**”. You can now search the Portal yourself for substitutes, team members etc.

Discounted PI Insurance

Purchase discounted Professional Indemnity insurance including Public Liability and Employers Liability.

http://www.pcggroup.org.uk/pi_insurance.html

Contract Review Service

PCG works with a number of professional tax advisors to provide discounted rates on contract reviews.

http://www.pcggroup.org.uk/members/contract_queries.html

Online Contract Review Service

Please also use our automatic online status questionnaire that will help you assess your IR35 status and contract status.

<http://www.pcggroup.org.uk/scripts/cr>

FREE Legal Helpline

Legal advisors are available to answer questions about IR35 and other business related issues.

Questions regarding contract terms relevant can be answered, although this service is not to carry out audit of contracts or redrafting of them.

http://www.pcggroup.org.uk/members/legal_helpline.html

Private Medical Insurance

A discounted medical scheme for PCG members offering savings up to 25%, from Medibroker and Royal Sun Alliance.

http://www.pcggroup.org.uk/medical_insurance.html

The IR35 Manual

This comprehensive manual is updated regularly. It will help you understand IR35.

http://www.pcggroup.org.uk/resources/ir35_state.html

Press News

The latest PCG press releases are available. They are constantly updated.

http://www.pcggroup.org.uk/press_rel.html

Lobbying Information

Follow the latest Lobbying information and discussion at:

<http://www.pcggroup.org.uk/threads/wwwthreads.pl?a=l&f=lobby> or,

<http://www.pcggroup.org.uk/lobbying.html>

The Legal Challenge

For new information regarding the legal challenge:

<http://www.pcggroup.org.uk/members/legal/index.html>

Please donate to the legal fund to support PCG in the legal challenge:

<http://www.pcggroup.org.uk/members/legalpledge.html>.

Pledge Receipt:

<http://www.pcggroup.org.uk/scripts/members/profile/receipt.pl>

The Discussion Forum

The heart of the PCG! Our boards enable members to gain information, share ideas, find help, develop concepts and discuss strategies. A big part of your membership benefit is that you are part of this and that your voice CAN be heard.

To use the Forum, login to the PCG site. Click **“Discussion Forum”**. Enter your username and password when prompted.

The Daily Digests

If you cannot keep up with the Fora use **“Daily Digest”** to get a brief summary of a particular board. We recommend that all members are registered for the Notice Board digest.

To subscribe to a digest click **“Edit Profile”** and **"Subscribe"** to your chosen boards.

Membership Admin

Edit Details

To update your PCG details, see:

<http://www.pcggroup.org.uk/scripts/members/profile/editme.cgi>

Receipt for Membership

Print your own VAT receipt. - You will not receive one in the post.

<http://www.pcggroup.org.uk/scripts/members/profile/invoice.pl>

PCG Logo

You can download PCG logos for your stationery.

http://www.pcggroup.org.uk/members/member_logo.html

Contacting the PCG

If you have any questions please use the Feedback Form available:

<http://www.pcggroup.org.uk/scripts/public/contact/form.pl>

Membership Renewal

PCG membership is an annual subscription. You will be notified one month before expiry.

Regular Newsletters

You will receive regular newsletters in your email regarding PCG and IR35 matters.

PCG Brochures

Encourage others to join the PCG. Email joanne@pcgroup.org.uk for PCG brochures.

PCG Guide to Contracting

Members can request extra copies at joanne@pcgroup.org.uk.

Thank you for your support.
We look forward to working with you
over the next 12 months.

www.pcggroup.org.uk